

# Terms and Conditions for Participation at Events

## 1. Registration

Registration for an event is in principle via the on-line registration form specified on our website (for example Eveeno). You will receive confirmation by email after using this form to register. If you registered in a different way (e.g. by email or by telephone), please wait for a confirming email. Only then will the registration be successful and binding for both parties.

## 2. Event Cost

If a charge is to be made for the event, VAT at the rate legally applicable at the time of the event must be added to all stated prices. If food is provided during daytime events, the cost is included in the attendance fee. Attendees are normally asked to pay for food during evening events.

## 3. Cancellation of participation

If you want to cancel your registration, we will charge a fee of 50% of the event price if you cancel up to one week before the event begins. We will invoice the full amount if you cancel after that time, and also in the case of a no-show or early departure. If you designate a replacement participant, you will not incur any additional charge.

## 4. Cancellation of the event

If an event has to be cancelled due to an insufficient number of participants or for unforeseeable reasons, we will of course reimburse the event fees already paid. All further claims are excluded. No side agreements have been made. Events are normally cancelled at least 14 days before the date of the event.

## 5. Event program and speakers

The times stated in the event program are guidelines and can change for organizational reasons as well as due to the sequence of topics or individual content. In exceptional cases, SPECTARIS also reserves the right to make a last minute change to the selection of speakers. All claims of any nature whatsoever against the organizer are excluded.

## 6. Processing of registration data

Your data will be stored and processed electronically so we can deal with your registration.

By registering, you agree that your name and company/institution will appear in a list of participants that will be made available to all persons attending the event.

If you do not want your name and company/institution to be included in this list, please let us know in writing by sending an email to [info@spectaris.de](mailto:info@spectaris.de), or, better still, send the email directly to the relevant person in the SPECTARIS office.

## **7. Image recordings**

During the event images can be recorded for public relations purposes by SPECTARIS. By registering, you agree to their publication.

## **8. On-line events**

By registering you state that the on-line event may be recorded and, for example, made available to participants. Information on the purpose of the recording will be given at the beginning of the event.

## **9. Written form requirement**

Amendments or additions to this Agreement must be made in writing. This also applies to an amendment of this requirement for written form.

## **10. Severability clause**

Should any provision of this contract be or become invalid or unenforceable, the validity of the remaining provisions is not affected thereby. A valid provision which corresponds to what the contractual partners intended is deemed to be agreed in place of the invalid provision.

## **10. Place of Jurisdiction**

The place of jurisdiction is Berlin.

Berlin, 03.12.20